



# **PASSENGER BRIEFING FORM**

PASSENGER BRIEFING

HAZARD CHECK LIST

ITEM	✓	ITEM	✓
Procedures and hazards of passengers embarking and disembarking during rotors-turning operations. Special instructions related to emergency evacuation if the helicopter is configured with external fixtures.		Helicopter adequate for the job.	
Procedures for proper and safe baggage stowage. Emphasis on unloading or loading baggage/equipment with rotors turning.		Weight and balance within limits.	
Procedures for seat belts and shoulder harnesses and instructions that belts and harnesses are fastened at all times until pilot authorizes unfastening. Ensure belts are inside helicopter when doors are closed.		Fuel is sufficient for the trip and additional fuel at the work area if required.	
No smoking in or around the helicopter.		Weather and forecasted weather checked for the route, work area and destination.	
Helicopter maneuvering area preparation in reference to FOD and obstacle clearance area. Important to always maintain a clear landing area in case the helicopter returns prior to pick up time.		Special equipment on board, ie: sling gear, cargo nets, if required. Cargo hooks checked for functionality (electrical and manual releases).	
Locations and use of doors, emergency exits, fire extinguishers, first aid kit, survival equipment, Safety Features Card and ELT.		Wire towers and other obstructions en route and at the work area.	
Personnel safety equipment, ie: for external load operations or operation of life preservers, ear and eye protection, properly dressed for the weather conditions.		Briefing received from the customer regarding the work site and work to be carried out. <b>REMEMBER: You have the right to refuse work if imminent danger is or may be present.</b>	
Procedures applicable to flight operations, ie: sling loads, aerial photography, etc.		Flight note filled including destination and passenger(s) name(s).	
Requirement to <u>always</u> obey the pilot's instructions. Instructions to <b>NOT</b> embark or disembark the helicopter prior to receiving permission and/or instructions from the pilot.		Work area hazards, ie: H <sub>2</sub> S wells, etc.	
Procedures for embarking or disembarking on off slope, unstable ground and hover exits.		<b>CAUTION:</b> Always complete a walk-around when possible. Check to ensure helicopter is clear of any obstacles, including slings or long-lines.	

I certify that I have given the passenger(s) listed the safety briefing described above.

Crew Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Charterer: \_\_\_\_\_

PASSENGER(S) NAME(S)

SIGNATURE

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_____	_____
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